

# AGENDA

**Meeting:** Westbury Area Board  
**Place:** The Laverton, Bratton Road, Westbury, BA13 3EN  
**Date:** Thursday 10 October 2019  
**Time:** 7.00 pm

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Including the Parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Stuart Figini (Democratic Services Officer), direct line 01225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Carole King, Westbury North (Vice-Chairman)  
Cllr Russell Hawker, Westbury West  
Cllr Gordon King, Westbury East (Chairman)  
Cllr Suzanne Wickham, Ethandune

## **RECORDING AND BROADCASTING NOTIFICATION**

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
1. <b>Chairman's Welcome and Introductions</b>	7:00pm
2. <b>Apologies for Absence</b>	
3. <b>Minutes</b> ( <i>Pages 1 - 6</i> )  To confirm the minutes of the meeting held on 25 July 2019.	
4. <b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. <b>Chairman's Announcements</b> ( <i>Pages 7 - 8</i> )  The Chairman will make the following announcements: <ul style="list-style-type: none"> <li>• Your Local Area Priorities</li> </ul>	7:10pm
6. <b>Update from Western Gateway Sub-National Transport Body</b>  Allan Creedy - Head of Service: Sustainable Transport at Wiltshire Council will update the Area Board on the long term strategy for the improvements to the A350 in Wiltshire	7:15pm
7. <b>Partner and Community Updates</b> ( <i>Pages 9 - 22</i> )  To receive any updates from partners including: <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset and Wiltshire Fire and Rescue Service</li> <li>• BA13+ Community Area Partnership</li> <li>• Town and Parish Councils</li> </ul>	7:45pm
8. <b>Community Area Grants</b> ( <i>Pages 23 - 32</i> )  To consider applications for funding from the Community Area Grants Scheme.	8:00pm
9. <b>Urgent items</b>  Any other items of business which the Chairman agrees to consider as a matter of urgency.	8:20pm
10. <b>Future Meeting Dates, Forward Plan, Evaluation and Close</b>  The next meeting of the Westbury Area Board will take place on:  <b>Thursday, 5 December 2019 at Matravers School, Westbury</b>	

## Future Meeting Dates

- Thursday, 6 February 2020 at The Laverton Hall, Westbury, BA13 3EN

# MINUTES

**Meeting:** WESTBURY AREA BOARD  
**Place:** The Laverton, Bratton Road, Westbury, BA13 3EN  
**Date:** 25 July 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 7.45 pm

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Please direct any enquiries on these minutes to:

Stuart Figini (Democratic Services Officer), Tel: 01225 718221 or (e-mail) [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Gordon King (Vice-Chairman), Cllr Russell Hawker and Cllr Carole King

### **Wiltshire Council Officers**

Stuart Figini (Senior Democratic Services Officer)

### **Town and Parish Councillors**

Westbury Town Council – Mike Sutton (Mayor) and Sheila Kimmins (Deputy Mayor)

### **Partners**

Wiltshire Police – Insp Andy Fee

### **Others**

Crosspoint - Len Clift

**Total in attendance: 8**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<u>Election of Chairman</u> <b>Resolved: To appoint Cllr Gordon King as Chairman of the Westbury Area Board for the 2018/2019 municipal year.</b>
2.	<u>Election of Vice-Chairman</u> <b>Resolved: To appoint Cllr Carole King as Vice-Chairman of the Westbury Area Board for the 2018/2019 municipal year.</b>
3.	<u>Chairman's Welcome and Introductions</u> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p> <p>In addition, he welcomed Cllr Carole King to her first meeting of the Area Board as the recently elected Wiltshire Councillor for Westbury North.</p> <p>On a sad note, the Chairman reported the passing of Cllr Jerry Wickham, who represented Ethandune from May 2013. He paid tribute to Cllr Wickham as a person and a Councillor and said that he would miss him greatly. Inspector Andy Fee also paid tribute to Cllr Wickham. Insp Fee commented on his early days in Wiltshire Police and his experiences of working with Cllr Wickham during his time as a Commander in the force. He was a remarkable man who was well respected and would be greatly missed.</p>
4.	<u>Apologies for Absence</u> <p>Apologies for absence were received from: Phil McMullen – representing BA13+ Partnership.</p>
5.	<u>Minutes</u> <b>Decision</b> <b>The minutes of the meeting held on 6 June 2019 were agreed as a correct record and signed by the Chairman.</b>
6.	<u>Declarations of Interest</u> <p>There were no declarations of interest.</p>
7.	<u>Chairman's Announcements</u> <p>The Chairman drew attention to the following written announcements included in the agenda pack:</p>

	<ul style="list-style-type: none"> <li>• Winter weather provisions</li> <li>• Highways improvements and traffic surveys requests</li> <li>• Proposal to increase Downland School capacity</li> </ul>
8.	<p><u>Appointment of Working groups and Outside Bodies</u></p> <p>The Area Board considered a report requesting the appointment of representatives to Outside Bodies, and to reconstitute and make appointments to Working Groups for the year 2018/19.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. To appoint Councillor representatives to the outside bodies as set out in Appendix A of these minutes.</b></li> <li><b>2. To reconstitute and appoint to the working groups of Westbury Area Board as set out in Appendix B of these minutes.</b></li> <li><b>3. To note the Terms of reference for the Working Groups, as set out in Appendix C of the report.</b></li> <li><b>4. To appoint Sandie Lewis as Older People’s Champion for the Westbury Area Board, in accordance with Appendix D, until such time as a replacement is appointed.</b></li> </ol>
9.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted the following updates from key partners:</p> <ol style="list-style-type: none"> <li>a. <b>Wiltshire Police</b> Inspector Andy Fee presented his verbal report and commented on a meeting due to be held at Trowbridge Police Station to discuss the future priorities of the Police. Insp Fee also responded to a number of questions and issues about the closure of Westbury Police station, the congestion caused by First Bus changeovers in Hawkeridge Road, Westbury, vandalism in Westbury and the upsurge of anti-social behaviour.</li> <li>b. <b>Dorset and Wiltshire Fire &amp; Rescue Service</b> There written report was received and noted.</li> <li>c. <b>BA13+ Community Area Partnership</b> The written report was received and noted.</li> </ol> <p>Carole King (Chairman of the BA13+ Partnership) presented the report and spoke about the recent Restore Together Conference held in Devizes, and attendance at several Neighbourhood Watch meetings.</p> <ol style="list-style-type: none"> <li>d. <b>Healthwatch Wiltshire</b> The written report was received and noted.</li> </ol> <p>The Chairman reported that the Health and Wellbeing Board, at its</p>

	<p>meeting earlier in the day, had considered a report from Healthwatch about dementia and how friendly Wiltshire was towards dementia.</p> <p>e. <b>Wiltshire Clinical Commissioning Group (CCG)</b> The written report was received and noted.</p> <p>The Chairman highlighted the following points from the CCG's latest report including, a merger of the Wiltshire CCG with BaNES and Swindon CCGs to become one commissioning organisation before April 2021, and the appointment of a new Senior Management team.</p> <p>f. <b>Westbury Town Council</b> The Mayor, Westbury Town Council, commented on the following issues:</p> <ul style="list-style-type: none"> <li>• Town Council Business Plan</li> <li>• Neighbourhood Plan</li> <li>• Thermal Treatment Facility, Northacre Trading Estate, Westbury</li> <li>• Wiltshire Council's Air Quality Strategy</li> <li>• Comments from the new Prime Minister about the possible increase in Police Officers.</li> </ul>
10.	<p><u>Community Area Grants</u></p> <p>Members considered an application for the Community Area Grants Scheme funding as detailed in the agenda pack. The applicant gave a brief statement about the reasons for their grant request.</p> <p><b>Resolved: That the grant application for Crosspoint (Westbury) – for £5,000 towards a young person's counselling project be agreed.</b></p>
11.	<p><u>Community Area Transport Group</u></p> <p>The Area Board received the notes of the Westbury Community Area Transport Group (CATG) meeting held on 5 July 2019.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. <b>Notes the discussions and updates outlined in the minutes of 5 July 2019.</b></li> <li>2. <b>Approves the following:</b> <ol style="list-style-type: none"> <li>a. <b>An allocation of £1387.50 towards white lining works in Edington.</b></li> </ol> </li> <li>3. <b>To note the concerns of Heywood Village in relation to HGV's along the A350 and B3097.</b></li> </ol>



12.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
13.	<p><u>Future Meeting Dates, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Westbury Area Board will be held on:</p> <p style="text-align: center;"><b>Thursday 10<sup>th</sup> October 2019 at a venue to be confirmed.</b></p> <p>Future Meeting Dates:</p> <ul style="list-style-type: none"> <li>• Thursday 5<sup>th</sup> December 2019 at a venue to be confirmed</li> <li>• Thursday 6<sup>th</sup> February 2020 at The Laverton Hall, Westbury BA13 3EN</li> </ul>



# Agenda Item 5.

## **Chairman's Announcements**

<b>Subject:</b>	<b>Your Local Area Priorities 2019</b>
<b>Web contact:</b>	<a href="https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=156838465703">https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=156838465703</a>

The needs of our local community are at the heart of what we do.

We want to make it easy for everyone in Wiltshire to participate and engage in their community and influence decisions that will affect their local areas.

Please help us to get a positive response so we can be sure we understand your views and those of your friends, families, clients and colleagues. Follow this link and complete the short survey.

<https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=156838465703>

The results from this survey will be used to help inform local priorities for the next 3 years through the Joint Strategic Needs Assessment and the Wiltshire Area Boards and will form the basis of Area Board based community events to take place in Spring 2020.

**Survey ends on 13th October.**





## **DORSET & WILTSHIRE FIRE & RESCUE SERVICE**

### **WESTBURY AREA BOARD REPORT**

#### **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

#### **Prevention**

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



## **Protection**

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

### **General Enquiries**

If you have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) and the Fire Safety Team will respond in office hours.

### **Fire Safety Complaint**

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk)
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

## **On Call Recruitment**

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at [www.dwfire.org.uk/working-for-us/on-call-firefighters/](http://www.dwfire.org.uk/working-for-us/on-call-firefighters/) or should you have any questions, you can call **01722 691444**.

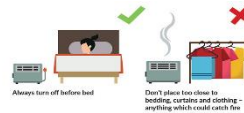


## Recent News & Events

### Get Ready for Winter

For a full range of information and advice on how to stay safe, warm and healthy over the winter including:-

- Winter Safety in the Home
- Driving in Adverse Conditions
- Winter Driving Checklist



Please visit our website page [Get Ready for Winter](#)

### Thatched Properties



The counties of Dorset and Wiltshire have thousands of thatched homes – although there is no increased risk of fire within thatched properties, the impact of a fire is far greater.

Thatch fires are typically attended by in excess of 50 firefighters, at least eight appliances and often for over 24 hours. The National Society of Master Thatchers estimate that the average cost of a thatch fire is in excess of £45,000.

A range of fire prevention tips can be found in our free downloadable advice leaflet [Your Thatched Home](#).

### Countywide On-Call Firefighter Recruitment Campaign Set to Launch



Firefighters across Wiltshire are appealing for members of the public to join them this week with the launch of their on-call recruitment campaign.

Dorset & Wiltshire Fire and Rescue Service needs new on-call recruits to provide fire cover at locations across Wiltshire. Contracted hours can vary, but on-call personnel usually make themselves available for between 40 and 120 hours per week. Between them, each fire station team will provide cover for weekdays, evenings, nights and weekends.

Full details of the campaign can be viewed [here](#).



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## **Demand**

Total Fire Calls for Westbury Fire Station for period August/September 2019

<b>Category</b>	<b>Total Incidents</b>
No. of False Alarms	13
No. of Fires	6
No. of Road Traffic Collisions and other Emergencies	8
<b>Total</b>	<b>27</b>

**Richard Humphrey Station Manager**  
Email: [Richard.humphrey@dwfire.org.uk](mailto:Richard.humphrey@dwfire.org.uk)  
Mobile: 07850299990





## **BA13 COMMUNITY AREA PARTNERSHIP**

### **Report**

September 2019

The next BA13+ Community Area Partnership public meeting will take a look at TRANSPORT issues in the Westbury area.

This latest in an increasingly popular series of public meetings, which have in the past two years also covered issues as diverse as the Environment, the Arts, Children & Young People, Health, Community Safety and Business issues, will be welcoming speakers from the Connecting Chapmanslade group, who are a group of cycling enthusiasts from the village who are hoping to create a cyclepath which connects the towns of Frome, Westbury and Warminster, and a director of the focus group TravelWatch South West.

The meeting is to be held on Wednesday 6th November 2019 starting at 7pm. The venue is the main hall in the Laverton, Bratton Rd, Westbury BA13 3EN. Everyone is welcome, and refreshments will be available from 6.45

A Steering Group meeting recently took place at Crosspoint which considered the Partnership's finances, an update on Dementia Friendly Westbury, the subject of Restorative Practices, and consideration of several grant applications received - the BA13+ Partnership is able to give up to £250 in a calendar year to qualifying local organisations; contact the administrator for details.

Phil McMullen  
Administrator, BA13+ Community Area Partnership  
BA13plus@outlook.com





## **Area Board Report**

The overriding view at the moment is continued disappointment and angst at the primary authority's inability or reluctance to address many of the problems affecting Westbury and surrounding areas and that is reflected in many of the current issues described below.

### **Planning and Development**

Permission continues to be given for more development despite objections from the town and the continued complaint that no infrastructure improvements have been made despite the increase in size and population. Notwithstanding the through traffic there is major congestion and delays through the town. This is due to the large increase in population and vehicles trying to access schools, shops, trading estates and the railway station or leave the town to travel elsewhere.

Like many similar towns Westbury does not have the space available to adequately provide parking for all the extra vehicles and this frequently causes upset and disputes amongst residents and neighbours.

### **A350**

Major works are taking place to repair the major road through the town where severe damage has been caused by the heavy weight of many of the vehicles allowed to pass through the narrow streets. Wiltshire have provided ample signage which has allowed most through vehicles to avoid the town whilst the work is taking place and to state that businesses are open as usual although most have said that trade is very much reduced. On the whole the disruption has been well managed although disappointing that it is taking place during the Westbury Festival.

### **Local Governance**

Comments have been submitted to the local boundary review suggesting changes to some boundaries surrounding the town although it is recognised that this needs to be in consultation with neighbours and public to deliver a changed structure.

Westbury has been developed right up to its boundaries in most places and development outside but near those boundaries invariably impinge on the resources and infrastructure of the town.

### **Business Plan/Neighbourhood Plan**

Work continues to deliver the business and neighbourhood plans and they are progressing within the set time scales.



### Delegated Services

We continue to prepare for the discussions with Wiltshire council early next year with a view to taking on some of the services that the primary authority is unable or unwilling to continue. We are looking to slightly amend the internal structure of the council so that when services are possibly devolved, they can be managed in an efficient manner. There will be a very detailed investigation into whether the town can adequately finance extra services and responsibilities.

### Finance

The town will very soon consider the precept for the coming year considering current liabilities and any forthcoming devolved services. The council recently received an audit report with no recommendations for improvement and the council stated that much was due to the Town Clerk and her team.

### Christmas 2019

Preparations for the Christmas event including the lights 'switch on' have been taking place since the start of the year and will be finalised in the next few weeks. This year's event is Nov 30<sup>th</sup> and although it is the Westbury event all neighbours from surrounding towns and parishes would be most welcome.

Mike Sutton  
Chair  
Westbury Town Council



## Report for the Area Board, Thursday 10<sup>th</sup> October 2019, from Deborah Urch, Town Clerk.

The council has been very busy throughout the summer engaging with the community through a number of activities.



POPCAN Pop up event – bringing the community from Penleigh and Oldfield Park area together for a fun day. This event held in July was in partnership with Sovereign Housing and Wiltshire Council. We were grateful to our band of volunteers who were invaluable on the day, setting up gazebos and carrying out consultations. There were several activities taking place such as SPOV (poetry workshops), dodgeball, skate park

challenge and wonky Olympics. There were inflatables for the children and several communities led stalls e.g. Churches Together & The Neighbourhood Plan. This was so successful the council and its partners are planning similar events in the future.

Historically, Penleigh Park has seen its fair share of antisocial behaviour, litter and a lack of financial input. Over the past two years, working with our partners we have been engaging with and involving the community in several different ways and things have improved enormously. The success of Dodgeball at the pop up event led to additional sessions being held at the park during the summer. The Skate park has had a revamp, painted by local children who attended a “graffiti” workshop. More recently several of our volunteers were giving the play equipment a much-needed refresh (thanks to our sponsors idVerde and Novas), all in time for the grand opening of the newly resurfaced path through Penleigh. This replaced an unsafe and wobbly path and now all members of the community can use it including those with pushchairs & mobility scooters. This could not have been achieved without the hard work of our Councillors, the Area Board, Sovereign and Valletta Surfacing.



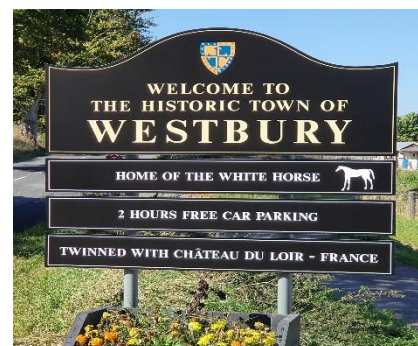
In Grassacres park we held a number Inflatable Dayz, unfortunately, the weather prevented us holding as many as we would have liked, but we hope to hold more next year. But these are ever popular and a great opportunity for the kids to let off some steam.

Over the summer of 2019 we have seen an increase in the antisocial behaviour in Grassacres. This has been impacting on the lives of residents. Working with Wiltshire Council streetscene team, the police, Cllrs and staff, we have introduced a few measures to improve the situation. Removing a bench that was used as a meeting point, reducing the height of hedging to increase visibility and access to CCTV. Through Westbury Churches Together we hope to set up a local group willing to stroll through the park and engage with young children.

The council has been working on initiatives to improve the look and feel of the town and more importantly take steps to help improve the environment

The listed phone box in the Market Place is about to receive a makeover. It will be turned into a mini art gallery promoting the work of local artists. In support of this the council held mosaic workshops for children during the summer break. We were delighted with the results that will be on display in the phone box. In fact, these were so well attended we are thinking about holding creative art events during school holidays.

New “Welcome to Westbury” signs have been installed across Westbury. This is in conjunction with a new town map. The map will be available from November and can be obtained from the Heritage Centre, Library and town council offices.



The council is working hard to be plastic free and we are using compostable goods to replace stationery items, drinking cups



and waste bags. We recycle cardboard, paper waste, bottles and cans. Up-

cycling & recycling workshops are being held to encourage the public not to throw away items of clothing and buy new but to create something individual with what they already have in their wardrobe. In August we took delivery of an electric van, it is incredibly efficient and looks good too! To further encourage

sustainable transport, we have recently installed bike racks at The Laverton.

The councillors are organising quarterly litter picks in the town. Although we have many loyal volunteers, more would be welcome. We have just developed a guidance pack for the coordinator with all the information needed to carry out a safe and successful litter pick. This is currently in draft format waiting for council sign off.

The Community Fridge has been up and running for seven months and is becoming more popular by the day. The aim of the fridge is ultimately to reduce waste by giving away food that is about to reach its sell by date. To date the scheme has saved approx. 2 tonnes of food from being thrown



away. Everyone is welcome to take food from the community fridge and do their bit. The fridge is kept in Crosspoint in the Market Place. We are grateful to the support received from Crosspoint, the volunteers and supermarkets.

### The Town Council is developing its Strategic Aims

For the last year the council has been working on its Business Action Plan. This document supports the Town Strategy and details how the council, its staff and partners will achieve the vision, aims and objectives of the council. We are putting this at the heart of everything we do, including setting staff performance targets and council initiatives around the aims of the plan. Policies are being developed or reviewed to ensure they all conform with legislation and the aims of the Business Action Plan.

The Neighbourhood Plan remains on schedule to be completed in 2021. Much consultation has taken place, locality grants applied for and awarded. The Neighbourhood Plan Steering Group have approved a business survey to be sent to all businesses in Westbury. Quotes are being sought to complete a character assessment of the town. And the steering Group have approved the press release for a call for sites.



In September the council appointed a new full time Event Manager, Ryan Child. Ryan will help to bring the councils plans for smaller, frequent and local events distributed across Westbury to fruition. In his previous role Ryan delivered a series of events based on mental health and community engagement, nationwide. This puts Ryan in a unique position to transfer these skills to the council events for the benefit of the Westbury Community. Ryan will also be leading on increasing our links with charities & organisations, schools and businesses in Westbury. This will be in addition to the community grant scheme.

The council is very keen to engage with the young people of Westbury and hear their views. The council agreed to develop a platform for this to take place, possibly through a Youth Council. We did not get off to a great start, but this idea has been rekindled and we are all motivated to make it happen. The council is in the process of contacting schools for their opinion about how best to achieve this.

The council's new website & town calendar has been running for several months and we are receiving great feedback about the way it looks and how easy it is to navigate. The creation of a town calendar allows for local "trusted" groups to add their own events. We are hoping this can be the go-to place for everything happening in Westbury.

The council is moving closer to using the "cloud" for all its IT storage. This will provide councillors and the public with better access to information. A new IT provider (Netitude) is helping to enable this while making our systems safe and secure. We are working towards obtaining our Cyber Essentials certificate.

In light of well attended public meetings (e.g. Gasification Plant & Bath Clean Air) the council recently held a public meeting to allow the public and businesses to ask questions of Wiltshire Council and Atkins about the planned A350 Roadworks and the impact this might have. The meeting highlighted several concerns that were taken on board by the principal authority.

The Town Council has approved the setting up of a new committee / programme board to consider the transfer of services and assets from Wiltshire Council. Discussions with Wiltshire are due to

commence in January 2020 and there will be much work to do, including awareness and consultation events with the public.

There is much happening here in Westbury and if you would like to know a little more about one of the topics discussed in this report, please do not hesitate to contact me.

Deborah Urch

Town Clerk – Westbury Town Council

Email - [info@westburytowncouncil.gov.uk](mailto:info@westburytowncouncil.gov.uk)

Tel – 01373 822232





**Bratton Parish Council**  
**Report by the Chair to the Westbury Area Board**  
**10 October 2019**

1. This short report updates the Area Board on the matters of interest to them relating to Bratton Parish Council following the invitation of Stuart Figini to submit such a document. I will be attending the meeting to expand on any item.
2. I would first like to offer the Council's condolences to Cllr Suzanne Wickham. Her predecessor was a fine supporter of the rural communities he represented and I am sure his successor will be too.
3. **The Ethandune Electoral Division**  
Bratton Parish Council has objected strongly to the proposal of the LGBC on the basis that its proposals fail to satisfy the declared principle that the review will take account of the identity and interests of the rural and village communities.
4. **Best Kept Large Village in Wiltshire**  
The Village is very proud to have won this award which was presented to the village on September 15 by the Lord Lieutenant
5. **B3098**  
The Council has adopted the B3098 strategy produced by Cllr Jerry Wickham and is now working with Edington and the CATG to turn some of the proposals into reality.
6. **Pre-school**  
The pre-school in Bratton closed on September 27. The Council has now resolved to accept in principle a proposal by an experienced person who resides in Bratton to establish a 8am-6pm 5 days a week pre-school to operate out of the Council owned Pavilion on the Green. You can expect a grant application imminently!
7. **Recreation Ground**  
The Council's superb recreation ground now offers homes to cricket and football teams from Westbury and Dilton Marsh.
8. **Area Board**  
In future I, as the Council's representative, will endeavour to attend all future meetings of the Area Board. It is important that we all work together to achieve benefits for the Community Area. The support you have given over the years to many community projects in the Village is greatly appreciated.

Jeff Ligo  
Chair of Bratton Parish Council  
1 October 2019



<b>Report to</b>	Westbury Area Board
<b>Date of Meeting</b>	10/10/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Crosspoint (Westbury) <b>Project Title:</b> Refurbishing counselling room  <a href="#">View full application</a>	£995.00
<b>Applicant:</b> Bratton Recreation Ground Management Committee <b>Project Title:</b> Bratton Recreation Ground Further Improvements  <a href="#">View full application</a>	£1550.00
<b>Applicant:</b> Westbury & District Cricket Club <b>Project Title:</b> Westbury Cricket Club Womens Girls Section  <a href="#">View full application</a>	£980.00
<b>Applicant:</b> Cygnets Pre School <b>Project Title:</b> Bratton new early years setting  <a href="#">View full application</a>	£1000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3445</a>	Crosspoint (Westbury)	Refurbishing counselling room	£995.00
<p><b>Project Description:</b> With an increase in the number of counselling sessions offered the quiet room which is the main room in which counselling is held is desperately in need of refurbishment. There is no carpeting in the room and the furniture is looking very tired. This is not an ideal environment in which to provide counselling which need to ensure clients are at ease comfortable and relaxed. Any funding secured would enable us to upgrade and refurbish the room making it a much fresher and more-calming environment for clients.</p> <p><b>Input from Community Engagement Manager:</b> This application fulfils the necessary criteria to be eligible for a Community Area Grant.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3442</a>	Bratton Recreation Ground Management Committee	Bratton Recreation Ground Further Improvements	£1550.00
<p><b>Project Description:</b>  This project will improve the ground surface to support heavy use by a large number of adult and junior cricket and/or football teams from Bratton Dilton Marsh Westbury and Trowbridge. It has been recommended in a FA Pitch Inspection. Specifically we will  1. Aerate the ground in late-October and January.  2. Top dress to the main football pitch.  3. Purchase a drag mat to scarify the playing areas.  4. Purchase a sheet that will encourage grass seed germination and protect cricket wickets.  This work will build upon equipment purchases and work already undertaken costing about 2500 funded by our reserves.</p> <p><b>Input from Community Engagement Manager:</b>  This application fulfils the necessary criteria to be eligible for a Community Area Grant</p>			
<p><b>Proposal</b>  That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3437</a>	Westbury & District Cricket Club	Westbury Cricket Club Womens Girls Section	£980.00
<p><b>Project Description:</b>  The cricket club are launching a new Womens team aiming to attract all female players in the local area to play cricket. The funding is required to pay for new cricket equipment helmets playing shirts cricket balls and bags to ensure the costs of playing are not a barrier to entry.</p> <p><b>Input from Community Engagement Manager:</b>  This application fulfils the necessary criteria to be eligible for a Community Area Grant</p>			
<p><b>Proposal</b>  That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3459</a>	Cygnets Pre School	Bratton new early years setting	£1000.00
<p><b>Project Description:</b> To refurbish the pavilion on the green to allow a new pre-school to set up</p> <p><b>Input from Community Engagement Manager:</b> This application fulfils the necessary criteria to be eligible for a Community Area Grant</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Graeme Morrison

Community Engagement Manager

07986 365943

[graeme.morrison@wiltshire.gov.uk](mailto:graeme.morrison@wiltshire.gov.uk)

<b>Report to</b>	Westbury Area Board
<b>Date of Meeting</b>	10/10/2019
<b>Title of Report</b>	Health and Wellbeing funding

## Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
<b>Applicant:</b> Westbury Group Practice - Patient Participation Group <b>Project Title:</b> Voluntary Hearing Aid Repair Clinic Westbury Group Practice  <a href="#">View full application</a>	£420.00
<b>Applicant:</b> 100 years of social housing project group <b>Project Title:</b> 100 years of social housing in Westbury	£500.00

## 1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/20 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3383</a>	Westbury Group Practice - Patient Participation Group	Voluntary Hearing Aid Repair Clinic Westbury Group Practice	£420.00
<b>Project Description:</b> The Hearing Aid Repair Clinic is a highly valued service held at the White Horse Health Centre in Westbury it is run by volunteers who work alongside and with support of the Audiology team at the RUH. The service allows patients to keep good order of the hearing aids without the long-awaited appointments and additional travel to Bath. The volunteers see 8 patients every other week and the clinic is always full. The funding is for the annual rental of the room at WHHC this is 50 840 funded by the health centre themselves and recently the Westbury Lions have agreed to fund 25 of the remainder. To keep this valuable service running the volunteers have requested the help of the Patient Participation Group to apply on their behalf.			
<b>Input from Community Engagement Manager:</b> This application fulfils the necessary criteria for a Health and Wellbeing Grant			
<b>Proposal</b> That the Area Board determines the application.			



<b>Applicant</b>	<b>Project Proposal</b>	<b>Requested</b>
100 years of social housing project group	100 Years of social housing in Westbury	£500.00
<p><b>Project Description:</b>  There is a national drive to celebrate 100 Years of Social Housing since the implementation of the Addison Act. Westbury has a rich heritage in this area and to this end, Sovereign Housing, POP-CAN, Westbury Heritage Centre and Westbury Town Council are working together to celebrate the history and diversity of Council housing in the town of Westbury. Which has some of the first council Houses built in Wiltshire along Haines Road in 1920 and these, along with photographs and plans of the building of the Penleigh and Oldfield Estates will form the central core of the exhibition. We are involving the local community; recording and filming memories of those who lived in the Penleigh Park ex Prison of War camp, and then the new Council Houses. The film/recording will be run on a loop for the entirety of the Exhibition. We shall be contacting all the local schools so that children may come and see how Westbury used to look like, and how those very first Council Houses improved people's lives. The Exhibition will be at first in the Laverton and open to the public from 10am to 4pm with members of the working group in attendance as 'guides'</p> <p><b>Input from Community Engagement Manager:</b>  This application fulfils the necessary criteria for a Health and Wellbeing Grant</p>		
<p><b>Proposal</b>  That the Area Board determines the application.</p>		

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

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Report to	Westbury
Date of Meeting	10/10/2019
Title of Report	Community Youth Grants

### 1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Westbury Area Board.

Application	Grant Amount	
<b>Applicant:</b> Westbury Youth Football Club <b>Project Title:</b> Redland Improvements Phase 2	£4500.00	
<b>Applicant:</b> Westbury and Warminster youth club <b>Project Title:</b> Westbury and Warminster youth club	£1900.00	
<b>Total grant amount requested at this meeting</b>	£6400	

### 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2019/20 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2019/20.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### 3. The applications

Applicant	Project Proposal	Requested
Westbury Youth Football Club	Redland Improvements Phase 2	£4,500.00
<p><b>Project Description:</b> Project to improve the small 5v5 goals for U6-u10s. Installation of standalone toilets for male and female use. Put right the car to post installation of running water to Redland Lane.</p> <p><b>Input from Community Engagement Manager:</b> This application fulfils the necessary criteria to be eligible for a Community Area Grant.</p>		
<p><b>Proposal</b> That the Area Board determines the application.</p>		

Applicant	Project Proposal	Requested
Westbury and Warminster Youth Club	Westbury and Warminster Youth Club	£1,900.00
<p><b>Project Description:</b> To set up a new youth club combining Westbury and Warminster after the closure of both clubs earlier this year. We will be open to members aged 11-14 and will offer 15-19 year olds the chance to be young leaders with them helping out during sessions and completing a course through youth action Wiltshire. We will run once weekly on a Thursday 6-730pm term-time only.</p> <p><b>Input from Community Engagement Manager:</b> This application fulfils the necessary criteria to be eligible for a Community Area Grant.</p>		
<p><b>Proposal</b> That the Area Board determines the application.</p>		

<b>Report to</b>	Westbury Area Board
<b>Date of Meeting</b>	10/10/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> St James' Church, Bratton <b>Project Title:</b> Bratton Remembrance Garden  <a href="#">View full application</a>	£1000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2019/20 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in

order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3298</a>	St James' Church, Bratton	Bratton Remembrance Garden	£1000.00
<b>Project Description:</b> To create a Remembrance Garden next to the churchyard at St James Church to provide a seating area looking out towards Piquet Hill giving a place for quiet reflection in this naturally beautiful valley. Bringing together the village community to create a garden which we hope will give comfort and enjoyment in this peaceful and therapeutic location.			
<b>Input from Community Engagement Manager:</b> This application fulfils all of the necessary criteria for a community area grant.			
<b>Proposal</b> That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report

#### Report Author:

Graeme Morrison

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